

Regular Council Meeting
of the City of Greenville
held at the Greenville Municipal Building
on Tuesday, September 14, 2021

Call to Order: The regular meeting of the Greenville City Council was called to order on Tuesday, September 14 at 7:00 p.m. by Mayor George Barber.

Roll Call: Present: Mayor George Barber, Councilman Bill Carpenter, Councilman Iván Estévez, Councilman Kyle Littlefield, and Councilwoman Lisa Stephens

Also Present: City Attorney Patrick Schaufelberger, Interim City Manager Sue Ann Nelson, Deputy Clerk Jody Weiss

The pledge of allegiance to the United States flag was recited.

Citizen Input: With no comments, citizen input was closed.

Scheffel-Boyle Audit Presentation: Lisa Bohnenstiehl, a lead auditor from Scheffel-Boyle, presented the fiscal year 2021 Audit. She stated it was a clean audit and commended City Clerk/Finance Director Sue Ann and her staff on a job well done.

CONSENT AGENDA:

- Approval of minutes of the August 17, 2021 Regular Council Meeting, and August 26, 2021 Special Council Meeting;
- Financial Statements for August 2021;
- Approval of Committee Meeting Minutes of the August 17, 2021 Board of Adjustments and August 23, 2021 Planning Commission;
- Approval of Unpaid Bills;
- Approval of Administrative Reports of the Police Department, Public Works, Sewer and Water Departments, Building Permits, and Code Enforcement Report;
- Record Items – None

Ordinance 3252 - Fayco Conditional Use Permit: Unanimous recommendation from the Planning Commission to grant a Conditional Use Permit to Fayco Enterprises to operate a “Services for Elderly and Disabled” facility at 538 W Harris Avenue.

Equipment for New Police Vehicle Global Technical: Quote for purchase and installation of equipment from Global Technical Systems for new police vehicle in the amount of \$10,690. This is same company that has installed previous equipment and will ensure set up is consistent.

Celebrite Renewal Annual renewal for software license for Police Department mobile data for

- License:** \$4,300.
- Annual Website Hosting & Support Fee:** Annual website hosting and support fee from GovOffice in the amount of \$3,665.
- Ordinance 3253 – Authorize Sale of Surplus Property:** Ordinance to authorize the sale 1991 Chevrolet Dump Truck as surplus property.
- Resolution 2021-9 FOIA Officer:** Approve resolution to appoint Jody Weiss as FOIA Officer for City of Greenville.
- Approval of Consent Agenda:** Motion by Stephens, seconded by Littlefield, to remove the DAR Constitution Week proclamation and approve the remainder of the consent agenda as presented.
Ayes: Stephens, Littlefield, Carpenter, Estévez, Barber
Nays: None
Motion carried.
- DAR Constitution Week Proclamation:** Mayor Barber proclaimed the week of September 17, 2021 through September 23, 2021 as Constitution Week. Motion by Stephens, seconded by Carpenter, to approve the Proclamation to proclaim September 17, 2021 through September 23, 2021 as Constitution Week. Members of the local Benjamin Mills Chapter were present to receive the proclamation.
Ayes: Stephens, Carpenter, Estévez, Littlefield, Barber
Nays: None
Motion carried.
- Appointment of Deputy Clerk:** City Clerk Sue Ann Nelson has requested approval to appoint Jody Weiss as Deputy Clerk to assist Clerk in duties as needed, while the City Clerk serves as Interim City Manager.
Ayes: Barber, Estévez, Carpenter, Littlefield, Stephens
Nays: None
Motion carried.
- Letter of Support for Downtown TIF Extension:** Mayor Barber gave an overview of the desired extension of the Downtown TIF District, and provided an update of the taxing body meetings to gain letters of support. In addition, a letter of support is being requested from the council. Motion by Littlefield, seconded by Carpenter, to issue a

Letter of Support for extending the Downtown TIF District for an additional 12 years.

Ayes: Littlefield, Carpenter, Estévez, Stephens, Barber

Nays: None

Motion carried

**Consulting Service
Options for City
Manager Search:**

Discussion and consideration of proposal for consulting services for city manager search. Of the three options discussed: full scope, virtual or city conducted, motion by Stephens, seconded by Estévez to approve the Full Scope Recruitment Option for a cost of +/- \$22,000.

Ayes: Stephens, Estévez, Carpenter, Littlefield, Barber

Nays: None

Absent: None

Motion carried.

**Employee Health
Insurance Plan:**

Proposals were received from United Healthcare, Aetna, Blue Cross Blue Shield, and Cigna with various benefit options. The lowest priced option was Blue Cross Blue Shield at a 6.2% increase. Council approved Blue Cross Blue Shield plan for employee health care for the policy effective October 1, 2021.

Ayes: Barber, Littlefield, Carpenter, Estévez, Stephens

Nays: None

Motion carried.

**Resolution 2021-10
Financial Commitment
for Illinois Safe Route to
Schools Grant
Program:**

Overview was provided of a two-phase plan for a Safe Routes to School (SRTS) Grant. City staff has been working with the school district to obtain the necessary information for the application. Total phase 1 project cost is 340,500, which includes \$312,500 of eligible costs. Total grant request is for \$250,000 with the local agency share of \$62,500 or \$90,500 total city expense. If the City is unsuccessful in obtaining SRTS grant, no funds will be expended. A public meeting will be held on September 21, 2021 to discuss the Safe Routes to School Grant. Staff request and motion by Littlefield, seconded by Estévez, approve Resolution of Financial Commitment for Illinois Safe Routes to School Grant Program for Cycle 2021.

Ayes: Littlefield, Estévez, Carpenter, Stephens, Barber

Nays: None

Motion carried.

Bids to Construct

A Request for Proposals was presented to construct a sidewalk along

**Sidewalk Along
Bowman Drive:**

Bowman Drive from Two Creek Road to Breehne Park. Four bids were received with the low bid from Slatton's Excavating at \$58,123, for sidewalk and aprons. Bid award contingent upon the City successfully obtaining the necessary easements. Motion by Stephens, seconded by Carpenter to approve low bid by Slatton's Excavating for \$58,123 to construct sidewalk and apron along Bowman Drive, contingent upon the city obtaining necessary easements.

Ayes: Stephens, Carpenter, Estévez, Littlefield, Barber

Nays: None

Motion carried.

**South Street Additional
Base Remediation:**

Approve funds of \$15,800 to Christ Bros. for additional remediation on South Street.

Ayes: Littlefield, Estévez, Carpenter, Stephens, Barber

Nays: None

Motion carried.

Old Business:

Updates were provided on Ameren street lighting project and the Presbyterian Church is working on facility improvements for a new daycare. Mayor Barber commended all of the extra work Public Works has been putting in due to water main breaks.

New Business:

Bill Carpenter spoke about the fundraising for the High School football turf and mentioned there has been over 1.5 million dollars donated by personal donors so far.

**Recess to Executive
Session:**

At 8:40 p.m., motion by Stephens, seconded by Carpenter, to adjourn to Executive Session for discussion of Purchase of Real Estate, Section 2(c)(5); Sale of Real Estate, Section 2(c)(6); Personnel, Section 2 (c)(1-2); and Pending Litigation, Section 2(c)(11) of the Open Meetings Act.

Ayes: Stephens, Carpenter, Estévez, Littlefield, Barber

Nays: None

Motion carried.

**Return from Executive
Session:**

Council returned open session reconvened at 11:13 p.m.

**Exercise Option for
Property Purchase:**

Motion by Littlefield, seconded by Estévez to exercise option to purchase 203 W College Ave, 205 N 2nd Street and 207 N 2nd Street with approved signatories named as Mayor George Barber and Interim City Manager

Sue Ann Nelson.
Ayes: Littlefield, Estévez, Carpenter, Stephens, Barber
Nays: None
Motion carried.

**Laborer’s Local 773
Collective Bargaining
Agreement:** Motion by Littlefield, seconded by Stephens, to approve the Collective Bargaining Agreement as presented.
Ayes: Littlefield, Stephens, Carpenter, Estévez, Barber
Nays: None
Motion carried.

**Non-represented Staff
Salary Adjustment:** Motion by Littlefield, seconded by Carpenter, to approve non-represented staff salary adjustments.
Ayes: Littlefield, Carpenter, Estévez, Stephens, Barber
Nays: None
Motion carried.

Adjournment: Motion by Littlefield, seconded by Carpenter, to adjourn the meeting at 11:16 p.m.

Deputy City Clerk