

Regular Council Meeting
of the City of Greenville
on Tuesday, November 14, 2017

Call to Order: The regular meeting of the Greenville City Council was called to order on Tuesday, November 14, 2017 at 7:30 p.m. by Councilman Gillard, filling in as Mayor Pro Tem.

Roll Call: Present: Councilman Jes Adam, Councilman John Gillard, Councilman Mike Heath and Councilman Kyle Littlefield.

Mayor Gaffner joined the meeting remotely at 8:02 p.m.

Also Present: City Manager Dave Willey and City Clerk Sue Ann Nelson. City Attorney Patrick Schaufelberger arrived at 8:06 p.m.

The pledge of allegiance to the United States flag was recited.

Citizen Input: With no comments, citizen input was closed.

CONSENT AGENDA:

- Approval of minutes of the October 10, 2017 Regular Council Meeting, October 30, 2017 Special Council Meeting;
- Financial Statements for October 2017;
- Approval of Accounts Payable totaling \$1,641,335.96;
- Approval of Committee Meeting Minutes of the October 23, 2017 Board of Adjustment Meeting, and November 6, 2017 Lake Committee Meeting;
- Approval of Administrative Reports of the Police Department, Public Works, Sewer and Water Departments, Building Permits and Code Enforcement.
- Record Items ó Sifford Boat Dock Variance: Request to install a 40øL x 30øW floating dock. Code states docks are limited to 30ø in length. Applicant received a letter of acceptance from neighboring property owner. Variance approved by City Manager and Code Enforcement Official.

Resolution 2017-5 - 2018 MFT Resolution: Each year a resolution must be adopted allocating Motor Fuel Tax Funds that will be used for road maintenance. 2018 MFT Resolution being proposed for maintenance of streets and highways is allocating

\$189,889.00 of Motor Fuel Tax funds for maintenance of roads in 2018 (see resolution on file for full text).

**Water Treatment Plant
Filter Media Change
Order:**

City council previously approved proposal to replace filter media at water plant. During the course of this work, a hole was discovered in the filter pan. City Manager exercised emergency spending authority to proceed with the repair for \$3,900 to All Service Contracting, which allowed the project to be completed.

**Emergency Water Line
Valve Repair:**

Water valve on Killarney was leaking and City Manager exercised emergency spending authority for Haier Plumbing and Heating to make repairs to the valve totaling \$3,912.

**Veterans' Memorial
Avenue Proclamation:**

Affirm proclamation signed by Mayor Gaffner to name Harris Avenue from Third Street to Route 40 as Veteransø Memorial Avenue.

**Approval of Consent
Agenda:**

Motion by Heath, seconded by Adam, to approve the consent agenda as presented.

Ayes: Heath, Adam, Gillard, Littlefield

Nays: None

Absent: Gaffner

Motion carried.

Remote Attendance:

Mayor Gaffner was unable to attend the meeting in person due to a work assignment. With a quorum being confirmed, motion made by Heath, seconded by Littlefield, to allow remote participation by Mayor Gaffner. Mayor Gaffner then joined the meeting via teleconference.

Ayes: Heath, Littlefield, Adam, Gillard

Nays: None

Absent: Gaffner

Motion carried.

**Ordinance 3148 –
Front Yard Fence
Height Variance at
801 S Fourth Street:**

Request from Allen Holtsford for a variance of front yard fence height restriction to install a six foot privacy fence to adequately maintain his dog. Board of Adjustment recommended approval of the variance. City Manager explained that staff was not in favor of issuance of the variance because it would set a precedent that could create unwanted aesthetic consequences should other residents request similar variances. In addition concerns were expressed regarding public safety issues for first responders

or officials whose view would be obstructed by the privacy fence. Staff recommendation was to return the request to the Board of Adjustment to amend recommendation. Mr. Holtsford was present and explained his request and that part of the problem is that his house is positioned on a corner lot, whereby creating two front yards and limited backyard space. Mr. Holtsford contended that reducing the fenced in area would make his yard virtually unusable. After much discussion, motion by Adam, seconded by Heath, to approve Board of Adjustment recommendation and approve front yard fence height variance for 801 S. Fourth Street.

Ayes: Adam, Heath, Gillard, Littlefield, Gaffner

Nays: None

Motion carried.

**Ordinance 3149 –
Operation of Non-
Highway Vehicles in
the City of
Greenville:**

After several months of discussion, ordinance presented to allow golf carts and recreational off-highway vehicles within the corporate limits. Ordinance requires vehicle shall be permitted and shall pass an inspection confirming vehicle is equipped with the required safety equipment. Driver must be 21 years of age to operate and must have a valid driver's license and proper insurance. Ordinance would become effective January 1, 2018. Motion by Gaffner, seconded by Littlefield to adopt Ordinance 3149 to establish a system for the operation of golf carts and recreational off-highway vehicles on the streets in Greenville (see ordinance on file for full text).

Ayes: Gaffner, Littlefield, Adam, Gillard, Heath

Nays: None

Motion carried.

Bike Path Update:

City Manager reported that all work approved by the council has been completed. This includes installation of shared bike signage, painting of roadway markings and completion of bicycle safety brochure and map. City staff will reach out to various groups and organizations to promote bicycle education and safety.

**Drug Education
Update:**

City Manager Willey reported that some staff have attended state opioid seminars to learn more about the issue and on-going efforts to combat the problem. City Manager stated the next step will be to conduct a community meeting, likely in early 2018. He also plans for further discussions with the Illinois State Police regarding the Drug Task Force.

Downtown Lighting

City Manager Willey reported that Ameren located additional fixtures that

Update:

will allow Ameren to sustain the current decorative lights in the downtown area for a period of time longer than originally communicated. This will allow time for the city to develop a plan and apply for streetscape grant to address lighting improvements.

**Phase II
Environmental Site
Assessment Proposal:**

Inquiry was made by the owners of Dust property located, between Winter and Summer Streets, for city participation in a Phase II Environmental Site Assessment study. Dollar General has shown interest in the property in the past, but will require a Phase II Environmental study be completed. Proposal was obtained for site assessment services from Professional Services Industries for \$22,950. Request is for the City of Greenville to fund 50% or \$11,475. Council discussed past incentives offered by the city for development of this property, and expressed concerns that nothing has transpired and agreements have expired. Motion by Heath, seconded by Littlefield, to approve cost-sharing for a Phase II Environmental Site Assessment by Professional Service Industries for city-share of \$11,475 on the Dust property between Winter and Summer Streets.

Ayes: Heath, Littlefield, Gaffner

Nays: Adam, Gillard

Motion passed 3-2.

**2018 General Liability -
Insurance Proposals:**

City Clerk/Finance Director Nelson provided the council with information regarding the upcoming 2018 insurance policy period for property, general liability and workers compensation coverage. Proposal received from IMLRMA represents a 2% reduction from the previous year. Staff recommendation is to continue with IMLRMA under the guarantee premium option, paying early to receive the 1% discount. Motion made by Littlefield, seconded by Adam to approve the proposal from IMLRMA for 2018 property, general liability and worker compensation coverage with the guaranteed premium option of \$135,300.33.

Ayes: Littlefield, Adam, Gillard, Heath, Gaffner

Nays: None

Motion carried.

**Proposal for Utility
Locate Equipment:**

Current utility line locate equipment is outdated and cannot detect new tracer technology. Proposal from Subsurface Solutions for \$7,259 for new Radiodetection locator device. Motion by Adam, seconded by Littlefield to approve proposal from Subsurface Solutions for \$7,259 for new Radiodetection locator device.

Ayes: Adam, Littlefield, Gillard, Heath, Gaffner

Nays: None

Motion carried.

**Proposal for
Wastewater Video
System:**

Current sewer video equipment was purchased in 2002, and in frequent need of maintenance and repair. Equipment is essential for the Sewer Department to detect problems, isolate breaks in the sewer lines, and provide ongoing maintenance of the sewer system. Purchase of equipment is a budgeted expenditure. Motion by Adam, seconded by Littlefield to approve proposal from Key Equipment for Envirosight Rovver X System for \$74,150 and Envirosight VeriSight Pro push camera for \$10,950.

Ayes: Adam, Littlefield, Gillard, Heath, Gaffner

Nays: None

Motion carried.

**Tax Levy
Determination:**

In preparation for the annual tax levy in December, discussion was held to determine if there is a desire to hold a truth in taxation hearing if there is the potential to exceed a 5% increase in the aggregate levy. Staff recommendation is not to exceed a 5% increase in the tax levy, and a truth in taxation hearing will not be required.

**Ordinance 3150 –
Amend City Code for
Council Meeting Start
Time:**

Current City Code specifies that regular council meetings be held on the second Tuesday of each month at 7:30 p.m. Proposed ordinance will move start time of regular meetings to 7:00 p.m. Motion by Adam, seconded by Littlefield, to adopt Ordinance 3150 to amend city code and change the start time for monthly regular meetings to 7:00 p.m.

Ayes: Adam, Littlefield, Gillard, Heath, Gaffner

Nays: None

Motion carried.

**Appointments to Boards
and Commissions:**

None.

Old Business:

City Manager reported that materials have been delivered, and construction will begin soon on the unserved sewer project. He explained how the work will progress with the installation of the sewer main, then testing after a 30-day waiting period before the individual service lines can be installed.

New Business: None

Adjournment: At 9:23 p.m., moved by Adam, seconded by Littlefield, to adjourn regular council meeting.
Ayes: Adam, Littlefield, Gillard, Heath, Gaffner
Nays: None
Motion carried

City Clerk