

Regular Council Meeting
of the City of Greenville
on Tuesday, May 8, 2018

Call to Order: The regular meeting of the Greenville City Council was called to order on Tuesday, May 8, 2018 at 7:00 p.m. by Mayor Pro Tem Jes Adam.

Roll Call: Present: Councilman Jes Adam, Councilman John Gillard, Councilman Mike Heath and Councilman Kyle Littlefield.

Mayor Gaffner joined the meeting at 7:02 p.m. via teleconference.

Also Present: City Attorney Patrick Schaufelberger, City Manager Dave Willey and City Clerk Sue Ann Nelson.

The pledge of allegiance to the United States flag was recited.

Citizen Input: With no comments, citizen input was closed.

Remote Attendance: Mayor Gaffner was unable to attend the meeting in person due to being out of town on a work assignment. With a quorum being confirmed, motion made by Littlefield, seconded by Heath, to allow remote participation by Mayor Gaffner.

Ayes: Littlefield, Heath, Adam, Gillard

Nays: None

Absent: Gaffner

Motion carried.

CONSENT AGENDA:

- Approval of minutes of the April 10, 2018 Regular Council Meeting, April 23, 2018 Special Council Meeting, April 30, 2018 Special Council Meeting;
- Financial Statements for April 2018;
- Approval of Accounts Payable totaling \$595,428.39;
- Approval of Committee Meeting Minutes of the April 16, 2018 Band Board Meeting, May 3, 2018 Planning Commission, May 7, 2018 Lake Committee Meeting;
- Approval of Administrative Reports of the Annual Police Pension Fund, Police Department, Public Works, Sewer and Water Departments, Building Permits, and Code Enforcement;
- Record Items – None.

PureLine Service Agreement:

PureLine Service Agreement for Silver Service Plan for a cost of \$17,555. Plan includes four preventative maintenance visits and emergency visits. Cost of repairs are not covered.

Police Department Lexipol Renewal:

Annual renewal of law enforcement policy manual and updates from Lexipol for \$5,162.

LP Gas Energy Contract:

City of Greenville advertised for bids for LP gas contract from June 1, 2018 through May 31, 2019, with an estimated usage of 10,000 – 15,000 gallons during the contract. Currently the city's contract is at \$0.95 per gallon. Three bids were received with the lowest and best value bid from ILMO Propane for \$1.12 per gallon through May 31, 2019.

Ordinance 3168 – Amend City Code Parking for Persons with Disabilities:

In response to a request from a business for a parking space for persons with disabilities, ordinance presented to amend city code to add a handicap space on Third Street between College Avenue and Oak Street specified as the parking space furthest north of College Avenue on the east side of Third Street (see ordinance on file for full text).

National Public Works Week Proclamation:

Proclamation proclaiming May 20-26 as National Public Works week in Greenville in recognition of the integral role that street, water and sewer personnel play in providing for the health, safety and comfort of the community.

Approval of Consent Agenda:

Motion by Gaffner seconded by Gillard, to approve the consent agenda, except for the ordinance for a parking spot for persons with disabilities.

Ayes: Gaffner, Gillard, Adam, Heath, Littlefield

Nays: None

Motion carried.

Mayor Gaffner inquired if the handicap space could be located in the lot north of the building rather than on the street. City Manager explained that the lot's surface is oil and chip and would not be compliant. Motion by Gaffner, seconded by Adam, to approve ordinance to amend city code to establish parking space for persons with disabilities on Third Street.

Ayes: Gaffner, Adam, Gillard, Heath, Littlefield

Nays: None

Motion carried.

**Motorcycle Awareness
Month Proclamation:**

In an effort to promote motorcycle safety, education and awareness, and in recognition of the local A.B.A.T.E. organization, May 2018 is proclaimed Motorcycle Awareness Month. Motion by Gillard seconded by Littlefield, to adopt Motorcycle Awareness proclamation.

Ayes: Gillard, Littlefield, Adam, Heath, Gaffner

Nays: None

Motion carried.

**Ordinance 3169 –
Granting AG Becker
Conditional Use
Permit for Mini-
Warehouse:**

Following a re-hearing of a conditional use permit, Planning Commission unanimously recommended approval of conditional use permit for AG Becker to construct a mini-warehouse storage facility at 700 Route 40, with the conditions that the proposed site plan be adhered to as submitted in development regarding the number of structures and general placement of structures on property, there must be a building, wall or fence along the South edge of the property, and an existing entrance and easement be utilized for the development of the parcel and that all portions of the access to the property are improved with a concrete or asphalt surface. Motion by Gillard, seconded by Adam, to accept recommendation of the Planning Commission and approve conditional use permit to AG Becker to construct a mini-warehouse storage facility with the conditions prescribed (see ordinance on file for full text).

Ayes: Gillard, Adam, Heath, Littlefield, Gaffner

Nays: None

Motion carried.

**Fiscal Year 2019
Budget:**

City Manager Willey presented the council with two versions of fiscal year 2019 budget. One with a balanced General fund and the other with a deficit in the General fund which includes funding for drug task force officer. The Enterprise funds, Water, Sewer and Trash all were presented with budget surpluses. In total the budget has expenditures of \$33.3 million, of which \$15 million has been put in for new water plant. Motion by Heath, seconded by Gillard, to approve fiscal year 2019 budget as presented with a deficit in the General fund for drug task force funding.

Ayes: Heath, Gillard, Littlefield, Gaffner

Nays: Adam

Motion passed 4-1.

**Ordinance 3170 –
 Amend City Code
 Calculation of
 Monthly Water and
 Sewer Rates:**

Amend city code calculation of annual water and sewer rate increases to match adjustment that was approved in 2006, where annual rate change is based on 80% change in Consumer Price Index of March of the current year to March of the previous year. In addition amend city code to lower the outside water and sewer rates to 150% of inside rate. Motion by Adam seconded by Littlefield, to approve ordinance to amend \$50.01 and \$50.02 for the annual adjustment in monthly water and sewer rates and to establish outside rate at 150% of inside rate (see ordinance on file for full text).

Ayes: Adam, Littlefield, Gillard, Heath, Gaffner
 Nays: None

Motion carried.

**Consumer Price
 Index Water and
 Sewer Rate
 Adjustment:**

City Manager Willey presented the utility rate adjustments to be effective May 1, 2018. Rates are automatically adjusted annually by 80% of the Consumer Price Index change. Consumer price index increased causing a rate increase of 1.89% effective May 1, 2018.

	In City		Out of City	
	Water Rates		Water Rates	
	<u>Old</u>	<u>New</u>	<u>Old</u>	<u>New</u>
first 2000 gal	\$14.37	\$14.64		\$21.96
next 8000 gal	\$6.83/1000	\$6.96/1000		\$10.44/1000
next 20000 gal	\$6.05/1000	\$6.16/1000		\$9.25/1000
over 30000 gal	\$5.67/1000	\$5.78/1000		\$8.67/1000
	Sewer Rates			
	<u>Old</u>	<u>New</u>	<u>Old</u>	<u>New</u>
first 2000 gal	\$11.73	\$11.95		\$17.93
over 2000 gal	\$6.35/1000	\$6.47/1000		\$9.70
BOD Surcharge	\$ 0.46	\$ 0.47		
TSS Surcharge	\$0.52	\$0.53		
	Bulk Rates			
	<u>Old</u>	<u>New</u>		
Villages	\$4.62	\$4.71		
Smithboro	\$2.31	\$2.35		

CIPS \$6.67 \$6.80

Intergovernmental Agreement to Share Fiber Optics:

City Manager has been working with other agencies to secure shared fiber optics with the City of Greenville, Bond County Sheriff, Bond County, Emergency Telephone Systems Board and Kaskaskia College. Intergovernmental Agreement creates a cost-sharing agreement for installation and monthly service cost for shared fiber optics. Motion by Gillard, seconded by Littlefield, to approve City of Greenville participation with Intergovernmental Agreement for cost-sharing for fiber optics with Bond County Sheriff, Bond County, Emergency Telephone Systems Board and Kaskaskia College.

Ayes: Gillard Littlefield, Adam, Heath, Gaffner
Nays: None

Motion carried.

Ordinance 3171 – Add Class G Special Event Liquor License:

In accordance with the Liquor Control Ordinance; special event retail liquor licenses are simultaneously cancelled at the end of the special event. As such, prior to approval of a special event application, the council must increase the special event licenses by one. With zero special event license currently approved, ordinance would increase the number from zero to one. Application has been submitted for a special event license that cannot be approved without increasing the number of special event liquor licenses. Motion made by Adam, seconded by Littlefield, to approve ordinance to increase the special event, Class G, liquor licenses from zero to one (see ordinance on file for full text).

Ayes: Adam, Littlefield, Gillard, Heath, Gaffner
Nays: None

Motion carried.

Class G Special Event Liquor License Application – Knights of Columbus:

Special event liquor license application has been received from Knights of Columbus for liquor sales at the Fourth Fest Celebration to be held June 30, 2018. The application has been reviewed, proof of current insurance has been provided, and a satisfactory police background check has been performed. Motion made by Gillard, seconded by Adam, to approve Class G Liquor License for Knights of Columbus for liquor sales at the Fourth Fest Celebration to be held June 30, 2018.

Ayes: Gillard, Adam, Heath, Littlefield, Gaffner
Nays: None

Motion carried.

**Ordinance 3172 –
Amend City Code
Chapter 31, City
Treasurer:**

Motion by Heath, seconded by Adam, to adopt ordinance to amend Chapter 31 of the city code to change the appointment of City Treasurer from the Mayor to the City Manager to be in compliance with Illinois State Statute for Managerial form of government (see ordinance on file for full text).

Ayes: Heath, Adam, Gillard, Littlefield, Gaffner
Nays: None

Motion carried.

**Ordinance 3173 -
Amend City Code
Chapter 31, City
Clerk:**

Motion by Littlefield, seconded by Gaffner, to adopt ordinance to amend Chapter 31 of the city code to align the appointment of the City Clerk's term with that of the Mayor, and to also separate the office of City Clerk from the Finance Director position to clear up city code language (see ordinance on file for full text).

Ayes: Littlefield, Gaffner, Adam, Gillard, Heath
Nays: None

Motion carried.

**Ordinance 3174 -
Amend City Code
Chapter 32,
Department of
Finance:**

Motion by Gillard, seconded by Littlefield, to amend Chapter 32 of city code to change office of Director of Finance to position of Director of Finance (see ordinance on file for full text).

Ayes: Gillard, Littlefield, Adam, Heath, Gaffner
Nays: None

Motion carried.

Drug Update:

Chief Runyon and Mayor Gaffner reported on a recent community meeting they attended regarding the local drug problem. Mayor Gaffner reported some reallocation of funding at the state level that may be available to target the drug problem locally.

**Appointments to Boards
and Commissions:**

None.

Old Business:

Councilman Heath inquired about the status of the animal control shelter. City Manager Willey reported that information is still being gathered by the County to proceed with further discussions relating to the Intergovernmental Agreement.

New Business:

City Manager reported that some ramp road work will be completed in

the next 30 days on the Greenville exit ramps requiring intermittent lane closures.

Councilman Littlefield asked if there were any plans to update the comprehensive plan and suggested the use of survey to gather feedback. City Manager Willey indicated that the city is due for a new comprehensive plan and that a survey would be a viable means to solicit input.

Mayor Gaffner announced that anyone who may be interested in the city council position that will become vacant upon the resignation of Jes Adam, should contact the City of Greenville by May 31st.

**Adjournment to
Executive Session:**

At 8:02 p.m., moved by Gillard, seconded by Littlefield, to recess to executive session for Purchase of Real Estate, Section 2 (c) (5); Sale of Real Estate, Section 2 (c) (6); Pending Litigation, Section 2 (c) (11); Personnel, Section 2 (c) (1-2) of the Open Meetings Act. The meeting was adjourned at 8:47 p.m. at the close of the executive session.

Ayes: Gillard, Littlefield, Adam, Heath, Gaffner

Nays: None

Motion carried.

City Clerk