

Regular Council Meeting  
of the City of Greenville  
held at the Greenville Municipal Building  
on Tuesday, December 14, 2021

**Call to Order:** The regular meeting of the Greenville City Council was called to order on Tuesday, December 14, 2021 at 7:00 p.m. by Mayor Pro Tem Kyle Littlefield.

**Roll Call:** Present: Mayor Pro Tem Kyle Littlefield, Councilman Bill Carpenter, Councilman Iván Estévez and Councilwoman Lisa Stephens.

Absent: Mayor George Barber

Also Present: Interim City Manager Sue Ann Nelson, and Deputy Clerk Jody Weiss

The pledge of allegiance to the United States flag was recited.

**Citizen Input:** With no comments, citizen input was closed.

**CONSENT AGENDA:**

- Approval of minutes of the November 9, 2021 Regular Council Meeting;
- Approval of minutes of the November 29, 2021 Special Council Meeting
- Financial Statements for November 2021;
- Approval of Accounts Payable totaling \$961,398.39;
- Approval of Administrative Reports of the Police Department, Public Works, Sewer and Water Departments, Building Permits, and Code Enforcement Report;
- Record Items – 2022 Meeting Schedule

**Approval of Water Plant Chemical Mixer:** Recently the lime slurry mixer motor became inoperable and a temporary mixer was needed while the motor was sent off for repairs. Interim City Manager exercised emergency spending authority to approve a mixer for \$3,153.50 from USA Bluebook. This mixer will serve as a backup in the current plant and new plant should a mixer need to be serviced. Affirm purchase of mixer from USA Bluebook for \$3,153.50.

**Ordinance 3255 - Declare Surplus Property – 2002 Ford Crown Victoria:** Following the purchase and delivery of the new police vehicle, plans are to sell the oldest car owned by the city, a 2002 Ford Crown Victoria. By state statute the city is required to declare items as surplus property before being sold.

**Approval of Grant  
Writing Services –  
WCR Enterprises**

Following action by the council to approve grant consulting services, the city next needed to engage a grant writer for the DCEO Rebuild Downtowns & Main Street Capital Grant program. Proposal from Warren Ribley and WCR Enterprises not to exceed \$5,000 for grant application submission to DCEO. Due to the timing of the grant and need to move quickly, Interim City Manager exercised emergency spending authority and approved letter of engagement for grant writing services with WCR for a fee not to exceed \$5,000.

**Approval of Consent  
Agenda:**

Motion by Carpenter, seconded by Estévez, to approve the consent agenda as presented.

Ayes: Carpenter, Estévez, Littlefield, Stephens

Absent: Barber

Nays: None

Motion carried.

**Ordinance 3256 –  
Annual Tax Levy:**

At the October council meeting, the consensus of the council was not to exceed a 5% increase for the tax levy for next year property taxes. Three tax levy options were presented to the council, no change, 2.5% increase, and 5% increase. Staff recommendation is a 5% increase in total tax dollars, resulting in \$42,124 additional tax dollars. Upon approval, the tax levy ordinance will be filed with the county clerk. Motion by Stephens, seconded by Carpenter, to approve the tax levy ordinance with \$42,124 increase, or 5%, impacting property taxes to be paid in 2022.

Ayes: Stephens, Carpenter, Estévez, Littlefield

Absent: Barber

Nays: None

Motion Carried.

**Ordinance 3257 -  
Approving a Revision to  
the Date of Completion  
of Redevelopment  
Projects for Downtown  
TIF District:**

A development has been proposed for the Downtown area, but additional TIF incentives are needed for the project to be viable. In order to provide TIF incentives, the Downtown TIF district needed to be extended an additional twelve years. Through the collaboration of all local taxing bodies, who provided letters of support for the extension of the Downtown TIF, and support from State Representative Charlie Meier and State Senator Jason Plummer, the extension was approved by the state legislature and signed into law by Governor Pritzker. The Greenville City Council now needs to approve an ordinance to extend the term from 23 to 35 years.

Motion by Stephens, seconded by Estévez, to approve ordinance to extend the term of the Downtown/Central TIF District from 23 to 35 years.

Ayes: Stephens, Estévez, Carpenter, Littlefield

Absent: Barber

Nays: None

Motion carried.

**Cost Estimate for Idler Lane Water Main Replacement:**

The water main on Idler Lane from IL Route 140 to College Avenue is a 10” cast iron main installed in 1969. This line has experienced multiple breaks in last two years. Design engineering has been completed, and the cost estimate to install approximately 3,015’ of new PVC water line is \$927,190. Funding for this project could be a combination of ARPA funds and water fund reserves. Motion by Stephens, seconded by Carpenter, to proceed and put the project out for bid. Once bids are received the council would still have to act to approve a qualified bid for the project to proceed. This action is not a commitment for the project.

Ayes: Stephens, Carpenter, Estévez, Littlefield

Absent: Barber

Nays: None

Motion carried.

**Proposal for Installation of Cabling for New Phone System:**

In October the City Council approved the bid for a new phone system for \$19,220. That bid did not include installation of the necessary wiring for the project. Proposal from Custom Communication and Installation for \$4,940 for materials and labor to install 24 CAT-6 cabling runs and patch panel connections for new phone system. Motion by Carpenter, seconded by Estévez, to approve bid from Custom Communications and Installation for \$4,940 for installation of CAT-6 wiring for new phone system at municipal building.

Ayes: Carpenter, Estévez, Littlefield, Stephens

Absent: Barber

Nays: None

Motion carried.

**Proposal for Police Dispatch Workstation:**

The Bond County ESDA board has approved funding for \$15,000 to upgrade the workstation in the Greenville police dispatch area. The proposal for a new dispatch workstation is \$28,891.26, of which \$15,000 would be funded by Bond County 911, and the remainder, \$13,891.26, would be funded by the City of Greenville. When the new workstation is

installed, the city would paint and make any needed cosmetic improvements. This is not a budgeted expense and payment would be deferred until May, under a new budget. Bond County 911 would purchase the workstation and the City would reimburse 911 for the city's portion. Motion by Stephens, seconded by Littlefield, to approve city reimbursement to Bond County 911 for new workstation from Xybix Systems estimated at \$13,891.26, or the amount above the \$15,000 contribution by Bond County ESDA.

Ayes: Stephens, Littlefield, Carpenter, Estévez

Absent: Barber

Nays: None

Motion carried.

**Proposal to Replace  
Wastewater Treatment  
Plant Influent Guide  
Rails:**

There are four guide rail systems, one for each pump, in the influent structure that are necessary to pull out each influent pump. One set of guide rails were replaced last year. The remaining guide rails need to be replaced. Bid from Vandevanter Engineering for \$12,450 to replace three guide rail systems in influent structure. Motion by Carpenter, seconded by Estévez, to approve proposal from Vandevanter Engineering to replace three guide rail systems in the influent structure for \$12,450.

Ayes: Carpenter, Estévez, Littlefield, Stephens

Barber: Barber

Nays: None

Motion carried.

**Proposal to Replace  
Wastewater Treatment  
Plant Magnetic Flow  
Meters**

The current RAS, WAS and press building mag meters need to be replaced. All four are original to when the plant was built in 1993. Two bids were received with the low bid from C and C Pumps & Supply for \$22,195.98. Motion by Estévez, seconded by Stephens, to proceed with the purchase of four mag meters, removal of old meters and installation of new meters for \$22,195.98 from C and C Pumps & Supply.

Ayes: Estévez, Stephens, Carpenter, Littlefield

Absent: Barber

Nays: None

Motion carried.

**Old Business:**

Carpenter expressed interest for the council to look at city building codes, specifically starting with reviewing the current Occupancy Permit checklist. Estévez asked about the daycare situation to which Nelson said that construction is behind schedule and a specific date for the new daycare

to open has not been announced. Littlefield asked about Outstanding Achievement Award and Nelson indicated that Mayor Barber would have more information on this, and Mr. Eddy Lau will be visiting Greenville before the holiday.

**New Business:**

None

**Recess to Executive  
Session and  
Adjournment:**

At 7:44 p.m., motion by Stephens, seconded by Estévez , to adjourn to Executive Session for discussion of Purchase of Real Estate, Section 2(c)(5); Sale of Real Estate, Section 2(c)(6); Personnel, Section 2 (c)(1-2); and Pending Litigation, Section 2(c)(11) of the Open Meetings Act. Meeting was adjourned from closed session at 8:36 p.m.

Ayes: Stephens, Estévez, Carpenter, Littlefield

Absent: Barber

Nays: None

Motion carried.

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Deputy Clerk