

Regular Council Meeting  
of the City of Greenville  
held in the Council Chambers  
on Tuesday, August 14, 2012

**Call to Order:** The regular meeting of the Greenville City Council was called to order on Tuesday, August 14, 2012 at 7:35 p.m. by Mayor Alan Gaffner.

**Roll Call:** Present: Mayor Alan Gaffner, Councilman John Gillard, Councilman Kenny Hampton, and Councilman Mike Heath.

Also Present: City Manager David Willey, City Clerk Sue Ann Nelson, and City Attorney Patrick Schaufelberger joined the meeting at 8:30 p.m.

Absent: Councilman Roger Sanders.

The pledge of allegiance to the United States flag was recited.

**Citizen Input:** Mayor Gaffner opened the floor for citizen's input regarding any item that was not on the agenda. Vernon Pryor addressed the council about the possibility of changing the parking on College Avenue between First Street and the alley from angle to parallel parking spaces. Mayor Gaffner indicated that staff would review this suggestion prior to striping scheduled later in the week.

Gordon Corning inquired as to when the first municipal utility tax payment will be received from Ameren. Finance Director Nelson reported that the first payment will be on or around August 31<sup>st</sup> and will be booked in either August or September.

Bill Anthony with Anthony Excavating inquired about city policy concerning non-employees operating city-owned equipment after regular working hours. Mr. Anthony observed Slatton Excavating using city equipment on July 27<sup>th</sup>. City Manager indicated that it is not city policy to allow non-employees to operate city-owned equipment. Kenny Slatton addressed the council in response to the incident. With no further comments, citizen input was closed.

**CONSENT AGENDA:**

- Approval of minutes of the July 10, 2012 Regular Council Meeting;
- Financial Statements for July 2012;

- Approval of Accounts Payable totaling \$697,386.73;
- Approval of Administrative Reports of the Police Department, Public Works, Sewer and Water Departments, Building Permits and Code Enforcement Report.

**Ordinance 2979 -  
Annexation of  
Willeford Property:**

A petition for annexation into the City of Greenville was made by Laverne “Butch” and Judy Willeford for a four acre parcel located at S14, T5, R3, parcel #05-10-14-321-001 with a zoning classification of M-2, Manufacturing District – General. Request received the unanimous recommendation by the Plan Commission (see ordinance on file for full text).

**Ordinance 2980 –  
Granting Mobile Home  
Setback Variance:**

2 Creeks Mobile Home Park requested a variance of the mobile home park setback from 25 feet to 10 feet on the west property line to allow for the maximum 80 feet mobile home. The request is necessary following the transfer of land by 2 Creeks to Central Township needed for a roadway. Request received the unanimous recommendation of the Zoning Board of Appeals (see ordinance on file for full text).

**Striping of Downtown  
Square:**

Proposal for thermoplastic striping of downtown newly paved roadway from Varsity Striping in the amount of \$4,135.70.

**Montrose Cemetery  
Roadway Additional  
Asphalt:**

Original contract approved for Rooter’s Asphalt to asphalt the existing roadways at Montrose Cemetery did not include asphalt of the roadway around the mausoleum and asphalt entry to the grass roads. City Manager approved additional \$4,900 expenditure while the asphalt company was on location.

**Repair of Wastewater  
Plant Orbal Oxidation  
Ditch Gearbox:**

City Manager exercised emergency spending authority to repair gearbox on the orbal oxidation ditch at the wastewater plant in the amount of \$4,565 with F.B. Williams Electric Company.

**IMLRMA Min/Max  
2010 Contribution:**

Contribution due Illinois Municipal League Risk Management Association for 2010 where claims exceeded the minimum premium option, additional billing of \$26,589.58 due under the Min/Max program.

**Approval of Consent  
Agenda:**

Councilman Gillard asked to remove the proposal for traffic analysis and intersection design study from the consent agenda. Motion by

Hampton, seconded by Heath to approve the consent agenda with the removal of proposal for traffic analysis and intersection design.

Ayes: Hampton, Heath, Gillard, Gaffner

Nays: None

Absent: Sanders

Motion carried.

**Audit Presentation for  
Fiscal Year-Ending  
April 30, 2012:**

Howard Held, auditor with The Scheffel Companies presented the council with the fiscal year-ending April 30, 2012 City of Greenville audit report. Mr. Held indicated that fund balances and cash reserves have improved, in part due to controlled spending which has resulted in the city financial position to be improved from one year ago. Mr. Held cautioned the council to continue to build reserves especially in the General fund for any future infrastructure need or downturn in the revenue stream. Overall the city received a positive financial audit report in terms of financial performance and internal controls and procedures.

**Approval of Audit  
Report:**

Motion made by Gillard, seconded by Heath, to accept City of Greenville audit report for fiscal year-ending April 30, 2012 as presented by The Scheffel Companies.

Ayes: Gillard, Heath, Hampton, Gaffner

Nays: None

Absent: Sanders

Motion carried.

**Harris Avenue Water  
Line Project –  
Approval of Certified  
Bid Tabulation:**

Bids for Harris Avenue Water Line project were received on August 9, 2012. Two bids were received and certified bid tabulation has been presented by Heneghan and Associates. Bids were received from Haier Heating & Plumbing for \$457,121 and Korte Luitjohan for \$669,710. Motion made by Hampton, seconded by Gillard, to approve certified bid tabulation for Harris Avenue Water Line Project.

Ayes: Hampton, Gillard, Heath, Gaffner

Nays: None

Absent: Sanders

Motion carried.

**Harris Avenue Water  
Line Project – Intent to**

Following certification of the bids ranging from \$457,121 to \$669,710, Heneghan & Associates has reviewed and recommends the

**Award:** construction contract be awarded to the low bidder, Haier Plumbing & Heating for \$457,121, contingent upon Illinois Environmental Protection Agency approval. Motion by Gillard, seconded by Heath, to issue Notice of Intent to Award bid to Haier Plumbing & Heating for Harris Avenue Water Line Replacement project for \$457,121 contingent upon Illinois Environmental Protection Agency approval.  
Ayes: Gillard, Heath, Hampton, Gaffner  
Nays: None  
Absent: Sanders  
Motion carried.

**Ordinance 2981 - Amending Liquor Control Ordinance Increasing Class G License:** In accordance with Liquor Control Ordinance 2836, special event retail liquor licenses are simultaneously cancelled at the end of the special event. With a Special Event application submitted, the council would first need to increase the number of class G licenses from zero to one. Motion by Hampton, seconded by Gillard to approve ordinance to increase the special event Class G liquor licenses from zero to one (see ordinance on file for full text).  
Ayes: Hampton, Gillard, Heath, Gaffner  
Nays: None  
Absent: Sanders  
Motion passed.

**Class G Special Event Liquor License – Our Common Ground Art Walk:** Application for a Class G liquor license has been made by Our Common Ground for liquor sales at the Art Walk on September 28, 2012 in downtown Greenville. Motion made by Gaffner, seconded by Hampton, to approve Class G liquor license for Out Common Ground for liquor sales at the Art Walk, September 28, 2012.  
Ayes: Gaffner, Hampton, Gillard, Heath  
Nays: None  
Absent: Sanders  
Motion carried.

**Appointment to Boards and Commissions:** Motion made by Gaffner, seconded by Heath to appoint Jim Butts to the Library Board to replace vacant position created by retirement of Marie Reeves.  
Ayes: Gaffner, Heath, Gillard, Hampton  
Nays: None  
Absent: Sanders  
Motion carried.

**Proposal for Traffic Analysis and Intersection Design Study:**

Proposal from Horner & Shifrin for traffic analysis and intersection design study to meet requirements of the Illinois Department of Transportation to proceed with permitting for Route 127 access road to Buchheit leased property was discussed. Cost of proposal is \$8,950 to be paid from project grant funds. Motion made by Hampton, seconded by Gillard to approve expenditure of \$8,950 and execute proposal from Horner & Shifrin for traffic analysis and intersection design study relating to Route 127 access road.

Ayes: Hampton, Gillard, Heath, Gaffner

Nays: None

Absent: Sanders

Motion carried.

**Old Business:**

None.

**New Business:**

City Manager Willey spoke to the council about a possible Rural Development infrastructure loan that may be available, possibly to address installation of sewer lines where they are currently not available within the city. The City Manager wanted to see if the council had interest in checking into the potential cost of such a project and more information on a Rural Development loan. Consensus of the council was for the City Manager to bring back more information to the council.

Mayor Alan Gaffner announced that Sergeant Tony Brooks will be retiring on August 31<sup>st</sup> after 20 years of service to the City of Greenville Police Department.

**Recess to Executive Session and Adjournment:**

At 8:50 p.m., moved by Gillard, seconded by Heath, to recess to executive session for Purchase of Real Estate, Section 2 (c) (5); Sale of Real Estate, Section 2 (c) (6); Pending Litigation, Section 2 (c) (11); Personnel, Section 2 (c) (1) of the Open Meetings Act. The meeting was adjourned at 9:32 p.m. at the close of the executive session.

Ayes: Gillard, Heath, Hampton, Gaffner

Nays: None

Absent: Sanders

Motion carried.

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City Clerk